

**ESCAP/WMO Typhoon Committee
9th Integrated Workshop**

**"Synergized, Integrated, Collaborative Standard Operating Procedures Strategies
to Improve Early Warning System for Coastal Multi-hazards"**

20 – 24 October 2014

ESCAP - UN Conference Center, Bangkok, Thailand

**To: Directors of National Meteorological and Hydrological Services and National Disaster
Risk Management Agencies of Typhoon Committee Members**

Dear Sir/Madam,

The ESCAP/WMO Typhoon Committee (TC) at its 46th Session decided to convene the 9th Integrated Workshop (9th IWS) in 2014. With the kind support of the United Nations Economic and Social Commission for Asia and the Pacific (ESCAP), the 9th IWS will be held in ESCAP – UN Conference Center, Bangkok, Thailand on 20 – 24 October 2014. Following the consultations with the Advisory Working Group (AWG) and the Members, it was decided to adopt **"Synergized, Integrated, Collaborative Standard Operating Procedures Strategies to Improve Early Warning System for Coastal Multi-hazards"** as the title of the 9th IWS.

IWS is an annual event for TC Members to review TC activities and work progress through the Advisory Working Group (AWG) and the three TC Working Groups (WGs) on Meteorology, Hydrology and Disaster Risk Reduction (DRR), and to make work plans for the coming year. Taking into account the progress already achieved in the implementation of the project "Synergized Standard Operating Procedures for Coastal Multi-hazards Early Warning System (SSOP)", and the relevance of the Standard Operating Procedures (SOP) on the effective warnings, the main theme of the 9th IWS is on **"To review the integration and collaboration of meteorology, hydrology and DRR areas for coastal multi-hazards through a new look at current standard operating procedures and to discover ways to improve these areas through synergization and further integration and collaboration"**. Expert speakers will be invited to present keynote lectures on the first day of the 9th IWS. Your consideration of nominating expert speakers for this topic, and other topics under subthemes to be proposed by the Working Groups, will be much appreciated. List of speakers will be provided in the updated tentative programme.

In this connection, I would like to invite your nomination of AWG members and WG focal points/representatives to attend the captioned event. Participants from Members other than AWG members are only required to attend the Workshop from Day 1 to Day 4 (20 – 23 October) while AWG members would also be expected to attend a post-event AWG meeting on 24 October. TC will consider providing funding support through the Typhoon Committee Trust Fund (TCTF) for the attendance of participants (1 participant from each Member at each Working Group) who are actively involved in the work of AWG and the three WGs, covering passages to and from Bangkok (travelling on most directly and economy class for air passages) and daily subsistence allowances (DSA) for the period of their stay

for attending the Workshop. Considering the funding constraints, Members are encouraged to make arrangement for own funding for the nominated participants. Based on the information on the hotel rates provided by ESCAP, the DSA amount will be fixed at US\$120 per day for the supported participants. Members may also wish to sponsor the attendance of additional participants through their own funding.

Nomination Form and Attendance Form should be completed and returned to the Typhoon Committee Secretariat (fax: 853-88010530 or email: iws9@typhooncommittee.org) **on or before 20 September 2014**. Please indicate in the Nomination Form against each nominated participant whether funding support by TCTF is required. I would like to have your attention and your understandings that participants are required to make their own accommodation arrangements (i.e. hotel reservation) and transportation arrangements (airport-hotel, hotel-venue-hotel) since Local Organizing Committee (LOC) will not be available for this event. Please kindly request the nominated participants to indicate the hotel of their choice in the Attendance Forms for our reference.

An outline of the Tentative Programme, Information Note for Participants, Attendance Form and Nomination Form are attached in Annex I, II, III and IV respectively for your reference. Further information and documents in relation to the 9th IWS will soon be made available at the TC website (<http://www.typhooncommittee.org/9IWS.html>). Should there be any questions related to the organization of the 9th IWS, please contact Derek Leong (derek@typhooncommittee.org) or Denise Lau (denise@typhooncommittee.org).

As a reminder, Members Annual Reports will also be presented in the 9th IWS.

Your early response and nomination are highly appreciated.

Sincerely yours,



Olavo Rasquinho
Secretary of the Typhoon Committee

Encl: Annexes I to IV

Cc: Mr. Worapat Tiewthanon, Chairperson of TC
Mr. Alui Bahari, Vice-Chairperson of TC
Mr. Nokeo Ratanavong, DRR Section ICT and DRR Division of ESCAP
Mr. Alf Blikberg, Programme Officer of ESCAP Trust Fund
Mr. Taoyong Peng, Chief of WMO Tropical Cyclone Programme
Mr. Edwin Lai, Chairperson of AWG
AWG members of TC